


**LAUDER COMMON GOOD FUND  
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p>	<p>Charlotte Blackwood Treasurer Lauder Christmas Lights Festival c/o 2 Wyndhead Steading Lauder TD2 6UD</p> <p>[REDACTED]</p>
<p>Address to which payment should be made:</p>	<p>Lauder Christmas Lights Festival c/o 2 Wyndhead Steading Lauder TD2 6UD</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>The Lauder Christmas Lights Festival was created to offer an annual public festive celebration for the local community. The festival has a number of elements to it which include:</p> <ul style="list-style-type: none"> <li>- Drawing competition with local school children</li> <li>- A 'switch on' event with Santa Claus and choir to turn the lights on</li> <li>- Children's entertainer and facepainter</li> <li>- Raffle prizes and Christmas card sales</li> <li>- Outdoor food and beverage opportunities and mini street stalls for local businesses</li> <li>- Evening celebration at the public hall with family ceilidh</li> <li>- Shopping Night fundraising offering sponsoring of the Christmas lights running costs</li> </ul> <p>The Festival offers an opportunity for the residents and young families of Lauder and surrounding areas to gather in celebrating the switch on of the local Christmas lights.</p>

<p><u>Assistance Requested</u></p> <p>Please indicate the sum requested and the purpose for which it will be used:</p>	<p><b>£15,000</b></p> <p>The above sum will be used to fund:</p> <ul style="list-style-type: none"> <li>- Purchase of 14x new LED Christmas light motifs to be suspended from the lighting columns</li> <li>- Purchase of 1x new LED 'Merry Christmas' motif to be suspended on the front of the town hall</li> <li>- Purchase of appropriate hardware fittings/electrical connections</li> <li>- Required labour costs by BEAR Scotland (who maintain the street lighting along the A68) to install/dismantle the lights and conduct health &amp; safety checks</li> <li>- Purchase of appropriate public liability insurance</li> <li>- On-going running costs for electricity for the festive period 2020.</li> </ul> <p>Due to the impact of coronavirus it has not been possible to undertake any of the fundraising events planned throughout 2020. This has resulted in the minimal surplus committee funds being used for ongoing costs such as electricity standing charges leaving no funds available to purchase new lights which will complement the existing ageing lights already installed in the community.</p>
<p>When will the donation be required:</p>	<p>Full payment is required upon order placement so funding is required by latest 31st October 2020.</p>
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	<p>The Lauder Christmas Lights Festival is an ongoing community group project which holds an annual festival for the local residents and surrounding communities.</p>



<p><u>Other information</u> If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p>	<p>Further information on supplier quotes can be supplied if required.</p>
<p><u>Declaration</u> I hereby make application for assistance as set out above and certify that the information I have provided is accurate</p> <p>Signed: </p> <p>Position Held: Treasurer</p> <p>Date: 21<sup>st</sup> September 2020</p>	
<p><b>Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts</b></p>	
<p>This completed form, accounts and any supporting details should be submitted to Eileen Graham, Democratic Services Officer, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA. Telephone 01835 826585.</p>	